



## Privacy Policy

The present document contains the privacy policy provided by the ZOOM Consortium with respect to the management and administration of the ZOOM IDEA Platform accessible via <https://zoom4u.eu/> (the Privacy Policy), and it regulates the data protection mechanisms provided by the ZOOM Consortium to any user of the information services and content accessible through the ZOOM IDEA Platform.

This ZOOM IDEA Platform is developed, managed, and administered by the ZOOM Consortium via LIBRe Foundation (Bulgaria).

Should any questions or concerns regarding the present Privacy Policy occur, you can contact the ZOOM Consortium via

- Hub Trentino Innovation Foundation (Italy), acting in their capacity of a project coordinator and official representative of the ZOOM Project, or via
- LIBRe Foundation (Bulgaria), acting in their capacity as ZOOM IDEA Platform administrator,

using

- the following email address: [info@zoom4u.eu](mailto:info@zoom4u.eu), or
- the contact form provided at the ZOOM IDEA Platform and available at <https://zoom4u.eu/index.php/contact-us/>.





For the purposes of the application and interpretation of the present **Privacy Policy**, the terms and phrases used have the following meaning:

1. 'Project' – '3Os and IP Awareness raising for collaborative ecosystems' Project (the ZOOM Project) is a project funded by the European Union's Horizon Europe Framework Programme under Call HORIZON-CL4-2021-HUMAN-01-17 and implemented under Grant Agreement No. 101007385 within the 01/10/2022 – 30/09/2024 (24 months) period.
2. 'ZOOM Consortium' – the ZOOM Project Consortium, formed by the following beneficiaries (Partners) acting jointly as a consortium under Grant Agreement No. 101070077: Hub Trentino Innovation Foundation (Italy), acting in their capacity of a project coordinator and official representative of the ZOOM Project; University of Trento (Italy); KU Leuven Centre for IT & IP Law (Belgium); Free Software Foundation Europe EV (Germany); VTT Technical Research Centre of Finland Ltd (Finland); Jožef Stefan Institute (Slovenia); LIBRe Foundation (Bulgaria); Innovation Salzburg GmbH (Austria); EIT Manufacturing South S.R.L. (Italy); Aalborg University (Denmark); and University of Primorska (Slovenia).
3. 'ZOOM IDEA Platform' is developed, managed, and administered by the ZOOM Consortium via LIBRe Foundation, where LIBRe Foundation is a foundation, non-profit organization, established and operating in accordance with the laws of the Republic of Bulgaria, registered under company file No. 220/2015 as docketed in the Register of Non-Profit Legal Entities by the Sofia City Court, Unique Identification Code 176860854, with seat and address of management: 64, Dimitar Petkov Str., Ent. 2, Floor 3, 1309 Sofia, Bulgaria; a Partner in the ZOOM Consortium.



## Your Privacy

The [General Data Protection Regulation](#) (GDPR) which became applicable in the territory of the European Union since 25<sup>th</sup> May 2018 aims to protect your basic rights and freedoms as users of the services offered via the ZOOM IDEA Platform by setting requirements and measures in order to ensure your personal data protection at any given time.

As a data controller for the personal data processed through the ZOOM IDEA Platform, LIBRe Foundation (Bulgaria) deeply believes that protecting your privacy and other fundamental rights and the integrity and confidentiality of your personal data is an integral part of the values and the aims of the ZOOM Project.

One of your rights under European law is to be informed when your personal data - also known as personal information - is processed (collected, used, stored, deleted and so on) by any organisation, including the institutions and bodies of the European Union. You also have the right to know the details and purpose of that processing.

Some of the services offered through the ZOOM IDEA Platform require the processing of your personal data. The present document gives you information about the compliance measures we have taken to protect your rights and freedoms while respecting the principles of lawful, transparent, and honest processing of personal data.

Here you can find out what kind of personal data we process, for what purposes and under what terms, with whom and under what conditions we share them. You can also read about how you can access your personal data and exercise the full number of rights guaranteed by the General Data Protection Regulation.

Here we give you a general overview of some of the ways the ZOOM IDEA Platform processes your personal data.

**At any time, you may exercise your right of objection to the processing of personal data relating to you by contacting us directly.**

# 01 10

## Your Personal Data and the ZOOM IDEA Platform

- LIBRe Foundation collects your personal information for the sole purpose of facilitating the provision of services through the ZOOM IDEA Platform.
- We do not reuse the information for another purpose that is different to the initial purpose.
- We put in place measures to guarantee that your data are kept up-to-date and processed securely.
- We will never divulge your personal data for direct marketing purposes.
- You have the right to access your personal information, to have it corrected and the right to recourse; at any time if you believe your data protection rights have been breached.
- We do not keep your personal information for longer than necessary for the purposes for which we collected it. However, we may keep your information for a longer period for statistical purposes related to ZOOM IDEA Platform usage, with the appropriate safeguards in place.
- The ZOOM IDEA Platform is hosted by [SuperHosting.BG OOD](#). You can get familiar with their Privacy Policy [here](#).

### Personal data necessary for access to the ZOOM IDEA Platform's Newsletter Subscription

We need your email to be able to send you the ZOOM Newsletter (including project-related policy briefs and events' announcement). In case you complete the subscription process, your email will be used for the purpose of sending the ZOOM Newsletter only. We collect the information to provide you with a service and let you know about ZOOM most recent activities, event announcements and project advancements.

The legal basis we rely on for processing your personal data is your consent under Article 6(1)(a) of the GDPR. We rely on your consent

to process the personal data you provide to us for sending you this newsletter. You have the right to withdraw your consent, or to object to the processing of your personal data for this purpose at any time. You can do that by clicking on the 'unsubscribe' link at the bottom of each newsletter or by sending an email to: [info@zoom4u.eu](mailto:info@zoom4u.eu). If you do that, we are going to update our records immediately to reflect your preferences.

In case you do not consent to processing your email address for sending you the ZOOM Newsletter, you can still access all Newsletters and related project news through the ZOOM IDEA Platform via the 'Media' and 'NewsROOM' Sections.

### Personal data necessary for use of cookies and social media

For more information, please visit our [Cookies Notice](#).



## Your Rights

### Right to access

You have the right to ask us for copies of your personal information. This right always applies. You can make a subject access request to find out what data is held and how it is used by using [our contact form](#). Please identify the following:

- what kind personal data you want to access, or would you like to access all the personal data you have for you
- your name and contact details and
- if you need the data in a specific format.

We may refuse your access request if your data includes information about another individual, except where the other individual has agreed to the disclosure, or it is reasonable to provide you with this information without the other individual's consent.

We are going to provide the requested information in the one-month term specified in Article 12(3) of the General Data Protection Regulation.

If you are unhappy with the result, please first get back to us so that we can investigate the matter further.

### **Right to erasure**

You have the right to ask us to erase your personal information in certain circumstances. This is your so called 'right to be forgotten'. If you want to exercise this right of yours, contact us via [our contact form](#) and let us know what you want to be erased.

This right is not absolute so make sure your case follows under one of the following circumstances:

- we do not need your data anymore (example: you do not work for one of our Partners anymore)
- you initially consented to the use of your data, but have now withdrawn your consent (have in mind that this applies only to the personal data we process on the ground of your consent)
- you have objected to the use of your data, and your interests outweigh ours
- we have a legal obligation to erase your data
- you suspect we have used your data unlawfully.

If your request meets one of the above scenarios, we will erase your data. We can refuse to erase your data on one of the grounds in Article 17(3) of the General Data Protection Regulation, namely if your data is necessary for reasons of:

- freedom of expression and information
- legal obligation to keep your data
- public health
- establishing, exercising or defending legal claims
- when erasing your data would prejudice scientific or historical research or archiving that is in the public interest.

If your request is justified, we are going to erase your data in the one-month term specified in Article 12(3) of the General Data Protection Regulation.

If you are unhappy with the result, please first get back to us so that we can investigate the matter further.

### **Right to rectification**

You have the right to ask us to rectify information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete. This right always applies.

If you want to exercise this right of yours, contact us via [our contact form](#) and let us know what you want data you consider incorrect and how you want it to be amended.

When we receive your request, we are going to investigate the issue and either correct it or inform you why we consider the data accurate. We can also refuse on the ground of your request being “manifestly unfounded or excessive” which means it will cost us a significant amount of money or it will take a vast amount of resources.

If your request is justified, we are going to erase your data in the one-month term specified in Article 12(3) of the General Data Protection Regulation. In some cases, we may need some extra time for investigation up to two more months, but we will let you know about the delay in the initial one-month period.

If you are unhappy with the result, please first get back to us so that we can investigate the matter further.

### **Right to restriction of processing**

You have the right to ask us to restrict the processing of your information in certain circumstances. It may involve asking us to stop processing your data for a certain period, stop us processing your data in a certain way or even stop us deleting your data. In any circumstances you can exercise your right by using [our contact form](#).

You may ask us to temporarily limit the use of your data when we are considering:

- a challenge you have made to the accuracy of your data, or
- an objection you have made to the use of your data.

You may also ask us to limit the processing of your data but not deleting it if:

- processed your data unlawfully but you do not want them deleted, and
- we no longer need your data, but you want us to keep it in order to create, exercise or defend legal claims.

What we will do to restrict the use of your data may include:

- temporarily moving your data to another system
- making the data unavailable to users
- temporarily removing it from the ZOOM IDEA Platform.

We will securely store your data and not use it unless:

- you give us your consent to do so,
- the data is needed for legal claims,
- the data is used is to protect another person's rights, and
- the data is used is for reasons of important public interest.

We can refuse your request on the ground of being “manifestly unfounded or excessive” which means it will cost us a significant amount of money or it will take a vast amount of resources. If your request is justified, we are going to erase your data in the one-month term specified in Article 12(3) of the General Data Protection Regulation. In some cases, we may need some extra time for investigation up to two more months, but we will let you know about the delay in the initial one-month period.

If you are unhappy with the result, please first get back to us so that we can investigate the matter further.

### **Right to object to processing**

You have the right to object to processing if we process your information on the ground of our legitimate interests.

If you feel we should stop processing your data on this ground, you can contact us and justify your reasons using [our contact form](#).



Note, however, that we may continue legitimately use your despite your objection if we can prove we have a strong reason to process your data that overrides your objection.

If your request is justified, we are going to stop processing your data in the one-month term specified in Article 12(3) of the General Data Protection Regulation.

If you are unhappy with the result, please first get back to us so that we can investigate the matter further.

### **Your right to data portability**

You have the right to get your personal data from us in a way that is accessible and machine-readable (in XML format). This right may seem similar to your right to access but it is only applicable to

- data that is held electronically, and
- data you have provided to the organization.

Data you have provided does not just mean information you have typed in, such as a username or email address. It may also include such things as website or search usage history or traffic and location data.

If you want to exercise this right of yours, contact us via [our contact form](#), indicating what kind of data you would like to receive from us in a machine-readable format.

Before sending you this data we may need to confirm your identity to prevent fraud and other people getting access to your data. Then we will provide it in the required format.

If your request is justified, we are going to stop processing your data in the one-month term specified in Article 12(3) of the General Data Protection Regulation.

We can refuse your request on the ground of being “manifestly unfounded or excessive” which means it will cost us a significant amount of money or it will take a vast amount of resources. It can happen for example in case of a repetitive requests.

If you are unhappy with the result, please first get back to us so that we can investigate the matter further.

### Exercising your rights

If you were not able to exercise one or more of your rights within the procedures described above, you may contact the Bulgarian Commission for Personal Data Protection and submit your complaint via:

Address: 2 Prof. Tsvetan Lazarov Blvd., Sofia 1592

Phone number: +3592/91-53-518

Email: [kzld@cpdp.bg](mailto:kzld@cpdp.bg)

Website: [www.cpdp.bg](http://www.cpdp.bg)

**Nevertheless, we advise you to try and contact us on the matter first.**

*The present Privacy Policy is adopted with a decision of the LIBRe Foundation's director on behalf of the ZOOM Consortium on 30 January 2023 prior to the launch of the ZOOM IDEA Platform.*

*Any subsequent changes to the Privacy Policy shall be effective from the date indicated with the corresponding amendments.*

© 2022-2023, ZOOM Consortium